

CUPE Local 3902 (Unit 1) Job Posting

Teaching Assistant Position

Posted on: November 21, 2017

Winter Term 2018 (January-April)

IHPME seeks a Teaching Assistant for the following course:

HAD5308H – Evidence Synthesis: Systematic Reviews and Meta-Analysis

Qualifications: A graduate student with knowledge of (and preferably experience with) systematic reviews and meta-analysis. Clinical background or experience working in a clinical research setting is also preferred. Previous completion of the HAD5308H course (or equivalent) is desirable, but not mandatory.

DUTIES	Hours Per Task
<u>I. Teaching Assistant Workshop</u>	3
<u>II. Marking and Grading:</u>	45
Grade all assignments in conjunction with course instructor, including giving feedback, tabulating marks	
<u>III. Other Duties:</u>	
a. Preparation for the Course: put together handouts and presentations	10
b. Read course material	5
c. Attend lectures	22
d. Meet with students to assist in the preparation of assignments and respond to students' questions including electronic consultation (under the guidance of the course instructor)	15
	<u>Total Hours:</u> 100

Estimated course enrolment: 25 students

Rate of pay: \$43.65 per hour

Applicants should submit a cover letter and a CV to ihpme.appointments@utoronto.ca by **Tuesday, December 12th**.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. The Departmental Hiring Policy is available in the Department Office and in the CUPE Local 3902 Office.

In accordance with the Employment Equity Policy, the University of Toronto encourages applications from qualified women and men, members of visible minorities, aboriginal people and persons with disabilities.

Note: Although a graduate student's preference as to the campus location of his/her TA appointment will be taken into account, both the initial TA appointment (or CI appointment) and the subsequent appointment obligation related to that appointment may be met through position(s) on any one of the University of Toronto campuses in courses in the same discipline as the initial appointment. TA's will only be assigned to courses in fields in which they are or should be qualified to assist.