



## CUPE Local 3902 (Unit 3) Job Posting

### Sessional Lecturer Position

Posting Date: December 11, 2017

Program: *Master of Health Informatics (MHI)*

Sessional Dates of Appointment: *Spring/Summer 2018, May - August*

**Course Title: MHI2008H - Project Management for Health Informatics**

#### Course Description:

This course covers the lifecycle of projects including strategic, organizational and operational aspects of managing projects. Students learn to manage the technical, behavioural, political and cultural aspects of temporary groups performing unique tasks. Topics covered include: the project lifecycle, integration management, scope management, time management, cost management, quality management, human resource management, communication management, risk management and procurement management, managing without authority, managing geographically dispersed project teams, and resolving conflict.

#### Objectives:

Upon successful completion of the course, students will be able to have:

- A basic understanding of project management principles and practices;
- The ability to apply basic project management techniques and choose supporting software tools;
- An understanding of the role and importance of project management in health care organizations and how projects support organizational goals and strategy;
- The ability to think critically about when and under which circumstances to apply specific project management techniques;
- An understanding of the role of time, cost and quality management in successful projects;
- An understanding of and appreciation for the social dynamics of teamwork and how people work individually and in teams;
- An understanding of the management and communication techniques and skills that lead to successful project outcomes;
- An understanding of the role of communication in project management and an improvement in their ability to communicate effectively both orally and in writing;
- A better understanding of their own personal goals, motivations, and way of working individually and within teams;
- An increase in their ability to function effectively on a project team and as a project manager.

## Course Details:

Class schedule: Online and In-Person Sessions

Estimated enrolment: 35

Estimated TA support: based on enrolment - None

## Qualifications:

- PhD or Masters level education in health informatics or related field;
- A robust understanding of project management in health informatics and/or health management;
- Experience in information management in a health care setting;
- Experience teaching graduate-level courses, preferably in health informatics;
- Demonstrated ability to relate to mature students and facilitate group learning processes;
- Comfortable with electronic teaching tools such as Learning Management Systems (e.g., Blackboard), PowerPoint, as well as on-line collaboration tools (Blogs, Wikis, Discussion Boards, Webinars, or Video-conferencing).

## Duties:

- Course instructor for a professional graduate course using competency-based learning and assessment methods.
- Responsible for course delivery and assessment of student outcomes. Must be accessible to students outside of class hours.

**Salary:** Commensurate with experience and qualifications

**Application:** Please send your CV and cover letter via e-mail to [ihpme.appointments@utoronto.ca](mailto:ihpme.appointments@utoronto.ca).

**Closing Date:** January 15, 2018

*This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.*

*It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.*

*Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement.*

*Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.*