CUPE Local 3902 (Unit 3) Job Posting

Sessional Lecturer Position

Posting Date: May 13, 2022

Program: Master of Health Informatics (MHI)

Sessional Dates of Appointment: Fall 2022, Winter 2023, Spring/Summer 2023

Course Title: MHI2005Y (Health Informatics Practicum) & MHI2010H (Health Informatics Practicum Extension)

Course Description:

MHI2005Y is a practicum for the MHI program and MHI2010H is an extension of MHI2005Y. The practicum is the applied learning component of the Master of Health Informatics education.

The overall objective of the practicum is to broaden the student's appreciation for and skills in managing health services organizations by allowing students to evaluate, test and further develop their competencies in a practical setting.

From May-August, every MHI student participates in a full-time (600 hour) professional practicum placement that counts for 20% of degree credits (2 FCE). The practicum provides learners with the opportunity to build on MHI course learning and to employ related problem-solving skills. By the start of the practicum, students will have completed more than 250 hours of in-class graduate education, in addition to workshops and projects. The overall objective of the practicum is to provide an opportunity for students to apply the theory and knowledge gained in course work, directly in a health care related organization.

MHI2010H supports students' ongoing learning and contribution at practicum placement sites. It is offered in the fall term (Sept. – Dec.) on the course instructor's approval of an invitation of preceptors to students to continue their study. The course is designed to be conducted primarily online, and to build on work and reflection to date, as achieved via MHI2005Y.

The fieldwork is seen as incremental and developmental, being adaptable to the individual student's needs, and building on their work experience.

Objectives:

Upon successful completion of this course, students will be able to:

- Articulate their individual strengths as related to the field in general and to specific work opportunities
- Produce a resume and cover letter well-suited to the health informatics work environment
- Identify their own learning needs and design a learning contract that will address those needs.
- Complete the activities outlined in the learning contract, as negotiated with their preceptor and course instructor.
- Optimize their learning opportunities by reflection, through their learning journal and discussions with the preceptor and course instructor.
- Evaluate their professional strengths and development needs for successful career progression through self-reflection.
- Understand the key components of successful career planning in a healthcare environment.

**Course Details:**

Class schedule: Modular (workshops, small group and individual meetings).
Estimated enrolment: 40 students across three terms
Estimated TA support: Based on enrolment – None

**Qualifications:**
- A PhD or Masters level with experience in strategic planning and stakeholder relations in healthcare;
- A robust understanding of professional development and project management.
- Demonstrably strong organizational and communications skills.
- Teaching experience related to professional development and experiential learning, preferably at the graduate level;
- Prior experience in curriculum development and adult teaching-learning methods is an asset;
- Comfortable with electronic teaching tools such as Learning Management Systems (e.g., Quercus)
- Well-connected to organizations within the health care industry.

**Duties:**
- Course instructor for a professional graduate course using competency-based learning and assessment methods.
- Responsible for full year of course delivery and assessment of student outcomes. Must be accessible to students outside of classroom hours.
- Responsible for the development and retention of preceptors for MHI, leveraging strong existing base.
- Responsible for the development, acquisition and oversight of practicum placements for all students, working in conjunction with MHI Program Assistant.
- Responsible for developing and delivering workshops (including those by guest experts) tailored to students’ success within the practicum (e.g., resume and cover letter development, interview skills, for the practicum application process).
- Responsive to deadlines (e.g., ensuring first release of practicum placements by last week of January).
- Preparatory work in the summer (May to August) is to be expected.

**Salary:** Three consecutive sessional course payments.
Application: Please send your CV and cover letter via e-mail to ihpme.appointments@utoronto.ca and ihpme.mhi.program@utoronto.ca

Closing date: June 2, 2022

This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement.

Please Note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.