TEMPLATE: Letter from Employer

Academic Appointment Applications

(delete above from final version)

[Date]

Audrey Laporte, PhD

Professor and Director

Institute of Health Policy, Management and Evaluation

University of Toronto

Health Sciences Building

155 College Street, Suite 425

Toronto, ON M5T 3M6

Dear [Name]:

Re: [Candidate Name]

Adjunct Academic Appointment Application

Institute of Health Policy, Management and Evaluation, University of Toronto

I am writing to acknowledge my support in the request of an Adjunct Academic Appointment for [Candidate Name] to the Institute of Health Policy, Management and Evaluation, University of Toronto.

I confirm that [Candidate Name] holds full time/part time employment at [name of affiliated institution] in the position of [Position Title] and receives remuneration for this role.

[Candidate Name] will contribute academically to the Institute.

Thank you for considering [Candidate Name]’s Adjunct Academic Appointment application.

Sincerely,

[Supervisor/Employer Name]

[Title/Position]